
Spring Semester 2024 (3rd Round)

Undergraduate Admission Guideline for International Students

Foreign nationals whose both parents hold foreign citizenship

(ZIP code) 08359

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(Link: [신입학 모집 Freshman Admission \(skhu.ac.kr\)](http://www.skhu.ac.kr))

Contents

[1] Introduction of Majors and Number of Student to be admitted 3

[2] Undergraduate Admission Guideline for International Students

1. Admission Schedule	4
2. Eligibility	5
3. Required Documents	5-6
4. Method of Evaluation	6
5. Application Fee	7
6. Precautions	7
7. Scholarships for International Undergraduate Students	8
8. Korean Language Education	8
9. Tuition Fee	8
10. Contact Information	8

[3] Dormitory & Direction 9

[1] Introduction of Majors and Number of Student to be admitted

■ **DIVISION OF GLOBAL STUDIES** (Dedicated to international students, Korean language training provided by level upon admission)

| MAJOR OF GLOBAL MEDIA ART MANAGEMENT

In the Global Media Arts Management Major, we aim to provide students with ample opportunities to succeed as skilled content producers through workshops, workshops, and projects while learning theories related to video content in depth.

| MAJOR OF GLOBAL DIGITAL MANAGEMENT

The Global Digital Management major is designed for international students who want to learn global management subjects and work in Korean and global companies. Upon graduation with a Bachelor of Business Administration degree, you will have a variety of opportunities in management-related fields such as business managers, global management consultants, management trainers, coaches, and researchers.

Division	Major	Quota
DIVISION OF GLOBAL STUDIES *ONLY for International Students	<ul style="list-style-type: none"> ● MAJOR OF GLOBAL MEDIA ART MANAGEMENT ● MAJOR OF GLOBAL DIGITAL MANAGEMENT 	No quota
DIVISION OF CONVERGENT HUMANITIES & CONTENTS	<ul style="list-style-type: none"> ● ENGLISH STUDIES ● JAPANESE STUDIES ● CHINESE STUDIES ● RELIGION AND THEOLOGY 	
DIVISION OF BUSINESS ADMINISTRATION	<ul style="list-style-type: none"> ● BUSINESS ADMINISTRATION 	
DIVISION OF CONVERGENT SOCIAL SCIENCES	<ul style="list-style-type: none"> ● SOCIAL WELFARE ● SOCIOLOGY ● ECONOMICS ● POLITICAL SCIENCE & INTERNATIONAL RELATIONS MAJOR 	
DIVISION OF CONVERGENT MEDIA CONTENTS	<ul style="list-style-type: none"> ● MEDIA AND JOURNALISM ● DIGITAL CONTENTS DESIGN ● VIDEO CONTENTS 	
DIVISION OF FUTURE CONVERGENCE	<ul style="list-style-type: none"> ● APPLIED BIG DATA ● ARTIFICIAL INTELLIGENCE 	
DIVISION OF CONVERGENT COMPUTER SCIENCE	<ul style="list-style-type: none"> ● COMPUTER SCIENCE 	

※ All courses are in the Korean language track.

※ Admission is on an undergraduate basis, and students choose two majors in the third semester.

(However, in the case of DIVISION OF CONVERGENT COMPUTER SCIENCE, you can choose only one major to complete as an Intensive Major.)

※ Korean language proficiency of TOPIK level 3 or higher is required for majors other than Division of Global Studies.

**[2] Undergraduate Admission Guideline for International Students
(Foreign nationals whose both parents hold foreign citizenship)**

1. Admission Schedule

구분	일시	장소	비고
Application & Document Submission	December 11, 2023 (Mon) 10AM - September 29, 2023(Fri), 5PM	(ZIP code) 08359 International & Local Affairs on 1F of Lee, Chun-Whan Kwan(Computer Science Building), Sungkonghoe University, 320 Yeondong-ro, Guro-gu, Seoul, Korea	- Submitting by mail: [Domestic] Registrar (based on the date of receipt of mail) December 29, 2023(Fri) arrivals are accepted [Overseas] December 29, 2023(Fri) arrivals are accepted - Submitting by visiting: Weekdays from 09:00 to 17:00 during the document submission period ※ Lunch time 12:00~13:00
Notification of Admission Results	January 4, 2023(Thurs), 5PM	Will be provided individually via email	
Tuition Payment	January 8, 2023 (Mon) 10AM - January 12, 2023(Fri), 13PM	Account Transfer	- You will receive an email with payment instructions.
Issuance of Certificate of Admission	After payment of tuition	Will be provided individually via email	

※ The above schedule is subject to change. Any changes will be updated on the website and notified by email.

※ All dates and times are based on Korea Standard Time(KST).

2. Eligibility

- Graduated (or will graduate) from a domestic or international high school program as **a pure foreigner (a foreigner whose parents are both foreigners)**
- Language Proficiency: Applicants must meet one of the following three criteria
 - 1) Test of Proficiency in Korean (TOPIK) level 3 or higher
 - 2) Completed the TOPIK level 4 course or higher at the Korean Language Institute of this university and regular universities in Korea.
 - 3) Those who are judged by the university to have equivalent Korean language proficiency.

※ **Students must obtain TOPIK level 4 or higher while enrolled to receive a bachelor's degree.**

3. Required Documents

<CAUTIONS>

- ① **Official graduation certificates and transcript issued by high schools abroad must be checked at overseas missions or submitted an apostille confirmation to the Sungkonghoe University Admissions Information Office. If original document is not written in Korean or English, submit it after getting its English notarized translation.**
- ② Documents that have not been submitted by the deadline will NOT be accepted, and if they are not submitted, they will be rejected.
- ③ Sungkonghoe University is not RESPONSIBLE for documents that have not arrived within time due to mail delivery accidents, etc., and all documents submitted will not be returned.

Documents Checklist		Notes
Identification Photo(1 COPY)		<ul style="list-style-type: none"> ▪ Color identification photo which was taken with in 6months (3.5*4.5cm) ▪ Attach on application form
Application form		<ul style="list-style-type: none"> ▪ Download the Forms on Sungkonghoe University website http://www.skhu.ac.kr (입학 > 외국인입학 > 신입학모집 > Download)
Official Agreement for Enrollment and Academic Credits		
Official graduation Certificate of High/Secondary School	For those who received their diploma in a country other than China	<ul style="list-style-type: none"> ▪ Must be issued an apostille or have consular authentication <ul style="list-style-type: none"> - If original document is not written in Korean or English, submit it after getting its English notarized translation and apostille or consular authentication. - Those who attended Korean high school do not need to submit its apostille or consular authentication, but must submit detailed school life record.
	For those who received their diploma in China	<ul style="list-style-type: none"> ▪ The certificate of graduation (expected) with consular authentication or the certificate of graduation certificate issued by the Ministry of Education of China <ul style="list-style-type: none"> - Issuing Organization: www.chsi.com.cn

Official Transcript of High/Secondary School	<ul style="list-style-type: none"> transcript of entire semester period with apostille or consular authentication <ul style="list-style-type: none"> If original document is not written in Korean or English, submit it after getting its English notarized translation and apostille or consular authentication. It can be replaced by a school record with grades written on it(must have English notarized translation).
(if applicable) Certificate of enrollment from elementary, junior high, high school	<ul style="list-style-type: none"> Submit only if you have studied in two or more different academic systems among those who graduated from the 12th grade or lower school system One copy of an apostille or consularly verified proof of enrollment in elementary, middle, or high school.
Family Register/ Relationship Certificate issued by government(notorized)	<p>ex) * Chinese applicants: Translated and notarized Hukoubu (户口簿) issued and a certificate of family relationship (亲属关系证明)</p> <p>* Japan applicants : Copy of Certificate of Family Register</p>
(if applicable) Photocopy of the applicant's alien registration card	<ul style="list-style-type: none"> Submit a photocopy(if applicable)
Photocopy of the Passport Information (photo) Page of the Applicant	<ul style="list-style-type: none"> a copy of the page with a photo and passport Number
Photocopy of the Passport Information (photo) Page or ID Card of Parents	<ul style="list-style-type: none"> a copy of passport or ID Card * In the case of China, china Resident Identity Card (居民身份证)
Proof of Language Proficiency	<ul style="list-style-type: none"> Test of Proficiency in Korean (TOPIK) level 3 or higher or proof of Korean language proficiency.
Proof of Bank Balance	<ul style="list-style-type: none"> Issued within 6 months of the date of submission Minimum of ₩20,000,000(Korean won)(Account holder must be an applicant or applicant's parent) If applicant has no parents, sibling's account can be the proof (For Chinese nationality) certificate has at least 30 days of validity left..

* In addition to the above documents, related documents may be requested

4. Method of Evaluation: Document Evaluation100%

- Those who do not submit documents and those who do not meet the application qualifications will be rejected.
- Applicants will be selected in the order of total points obtained by the selection method.
- However, regardless of the number of applicants, if it is determined that the applicant does not meet the academic level, he/she may not be selected.
- Qualified applicants with the same scores will all be accepted.

5. Application Fee

- **KRW 80,000 // Account number: KEB Hana 240-890005-67704 Sungkonghoe University**

< Foreign transfer account information >

1. Bank English Adress: 218, Gyeongin-ro, Guro-gu, Seoul, Korea
2. SWIFT CODE: KOEXKRSE

※ Admission fees and submitted documents will not be returned.

6. Precautions

- 1) Those who falsely submit the application for admission and submitted documents, or submit forged or altered documents, proxy applicants and cheaters will be rejected, and if they are found to have admitted by fraudulent means, the admission will be canceled even after admission. In this case, refunds of tuition fees already paid will be processed in accordance with the Ordinance of the Ministry of Education, "Rules on University Tuition."
- 2) After paying the admission fee, the application cannot be canceled, and the admission fee is not refundable.
- 3) The applicant is responsible for all disadvantages caused by omission of the application, such as the name and contact phone number, incorrect entry, lack of other necessary documents, and report of contact information change.
- 4) If you are scheduled to graduate from high school at the time of submitting application and if you do not graduate by February 2024 after passing, your acceptance will be canceled.
- 5) If you pass more than one university, you must register at only ONE university, and if you maintain double registration, all passes will be canceled.
- 6) If the document is submitted as a copy, submit the original document after the final registration.
- 7) Matters not specified in this guideline follow the school regulations and by-laws of Sungkonghoe University.

7. Scholarships for International Undergraduate Students

Classification		First Semester	From the second semester		
TOPIK	Level 3	40% of tuition fee	GPA	4.3 or higher	Full tuition fee
				4.0 or higher	70% of tuition fee
	Above Level 4	Full tuition fee (some selections)		3.8 or higher	50% of tuition fee
				3.5 or higher	20% of tuition fee
				3.0 or higher	10% of tuition fee

※ The maximum period for scholarships is 4 years (8 semesters).

※ For other matters, apply the provisions of Sungkonghoe University Scholarship Regulations.

8. Intensive Korean language training for international students

Classification	Contents	Credit
Test of Proficiency in Korean (TOPIK) Lower than Level 3 or not submitted	One Year After Admission Korean speaking/listening/writing/reading and Intensive Korean language training	All courses receive credit
Test of Proficiency in Korean (TOPIK) Submitters with level 3 or higher	Possible to take all liberal arts classes offered on campus	

※ Can be changed by University Curriculum.

9. Tuition Fee: (One Semester) KRW 3,980,000원(₩)

※ Tuition fee of 2024 are subject to change.

10. Contact Information [International Team of Internation&Local Affairs]

- Tel) 02-2610-4340/4152
- Fax) 02-2610-4754
- Email) ryuji@skhu.ac.kr, jwlee@skhu.ac.kr
- Homepage: <http://www.skhu.ac.kr> 입학 > 외국인입학
(Link: [신입학 모집 Freshman Admission \(skhu.ac.kr\)](#))
- Instagram @SKHU_global

[3] Dormitory & Direction

▷ Dormitory

▪ Happy Dormitory

- 168 twin room(capacity 338)
- B1F ~ 10F
- Opening in 2019
- latest facilities including Wide kitchen, Laundry Room, Seminar Room



▪ Michael Hall Dormitory

- 53 twin room(capacity 106)
- 5F ~ 8F
- Opening in 2010
- Wide sharing space, kitchen, resting lounge



※ Find more information on our website(<https://skhu.happydorm.or.kr/>)

▷ Direction

320 Yeondong-ro, Guro-gu, Seoul

Subway line 1 7 Onsu(Sungkongheo Univ.) Station, Seohoe line Sosa station

